



DEPARTMENT OF THE ARMY
U.S. Army Corps of Engineers
WASHINGTON, D.C. 20314-1000

REPLY TO
ATTENTION OF:

CERE-P 1-1e

04 August 1995

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Cost Estimates for Reimbursable Work

1. Reference CERE-PR memorandum dated 30 April 1993, subject: Financing Real Estate Services Provided to the Army. This memorandum provided guidance to USACE Districts for identifying real estate activities to be performed on a reimbursable basis.
2. USACE Districts should provide cost estimates when requesting reimbursable orders from customers to perform real estate work. The estimates should identify tasks required to execute the order and associated costs. Ideally the estimates will identify primary tasks and include amounts for labor, travel, per diem, contractor services and other incremental charges that may be included in the amount billed to the customers order.
3. USACE Districts should request reimbursable orders to fund costs associated with securing new leases. Costs for lease renewals for DA activities should be funded by the OMA account for real estate. Lease renewals for other than DA activities should be funded by the customer with current year funds.

Encl


B. J. FRANKEL
Director of Real Estate

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COMMANDER,
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